

# Access to the Workshops

The CNSI's Microfluidics Lab and Innovation Workshop are open to all researchers at UCSB. We accommodate as many student project teams (Capstone, New Ventures, Bren EcoE, ....) as possible. The labs are also available to off campus users (contact Brian Dincau, [bdincau@ucsb.edu](mailto:bdincau@ucsb.edu)).

## New User Orientation & Tool Training

Completion of the new user orientation is required before obtaining card-key access to the CNSI Workshops. This is followed by training on the tools that you would like to use.

[Sign up for training using this form.](#)

Since these labs operate on recharge, please make sure you know your accounting string and project code for billing purposes. You must know this information in order to fill out the required [New User Form](#).

## Required UC Lab Safety On-line Training Class

The University requires that everyone working in a laboratory complete an online class through the learning center, "UC Laboratory Safety Fundamentals Initial". A refresher is required every three years. Your cardkey access request will not be approved until there is proof that you have completed the training.

Here are the instructions for signing up for the class:

1. [Go to the Learning Center website](#) and login
2. Search for the course name, "UC Laboratory Safety Fundamentals Initial"
3. On the select tab select start.
4. **Send a copy of the completion certificate to [bdincau@ucsb.edu](mailto:bdincau@ucsb.edu)**

Note for undergraduates: if you are not able to log into the learning center e-mail the lab manager who can get the system to send you an invitation to enroll.

## Card Key Access

[After training completion, card key access to the Workshop may be requested using this form.](#) The Microfluidics Lab is room 3430, The Innovation Workshop is room 2448. Also remember to request access to the exterior doors.

By default faculty, staff, graduate students and post-docs receive 24/7 access, and undergraduates start with M-F, 8-5 access. Undergraduates can request extended access after using the lab for a quarter.

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<https://microfluidics.cnsi.ucsb.edu/wiki/> - **Innovation Workshop Wiki**

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