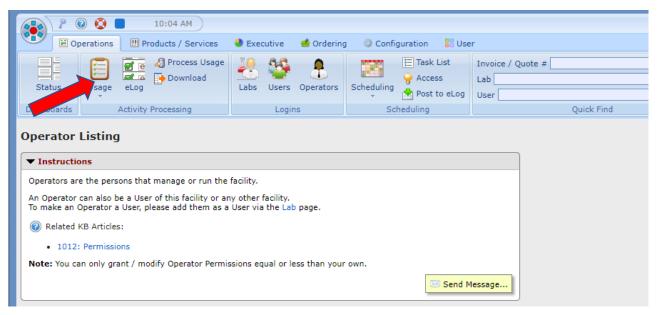
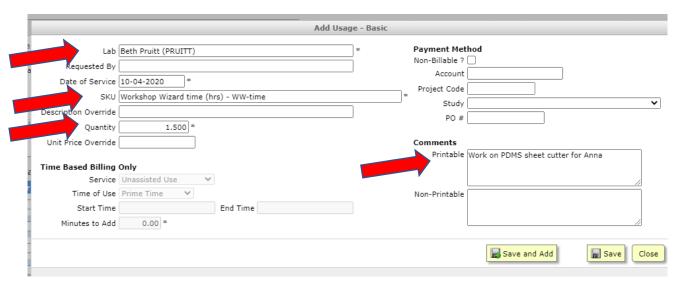
Noting time or material that should be charged to users using FBS

Method #1: Usage command



Select **USAGE**



Note:

- 1. Lab (What FBS calls a Principal Investigator, or faculty member leading a lab
- 2. The SKU for the item being charged. There is an SKU for WW time, as well as some of the supplies that we stock.
- 3. Quantity
- 4. In the printable comments section note the project that you are working on and the person you are working with.

Method #2: 3D Printers and Laser Cutters consumable section

- 1. Before entering the lab reserve the printer for the estimated print time.
- After preparing the print job adjust the reservation end time based on the calculated run time.
- 3. Enter the print consumable use in the section titled "Consumables for this Reservation"
- Note: the FBS reservation takes the place of the Google Form and paper logs.

